

MONTANA / DAKOTAS

Special Recreation Permit Information for

Guiding and Outfitting on BLM Administered Public Lands

UNITED STATES DEPARTMENT OF THE INTERIOR

Bureau of Land Management

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Introduction

The basic objectives of the Bureau of Land Management's (BLM) Special Recreation Permit (SRP) system are to satisfy recreation demand within allowable use levels in an equitable, safe and enjoyable manner while minimizing resource impacts and user conflicts. Fees for SRP's are intended to recover at least part of the cost of issuing and administering the permit plus provide a fair return to the government for the opportunity to make a profit while using BLM administered public lands.

This booklet outlines the basic requirements for SRP's for outfitting and guiding activities on BLM administered public lands in Montana/Dakotas. There are also instructions for prospective applicants to follow in applying for a SRP and for completing and submitting required post season reports.

SRP Requirements

When permits are required...

Permits are required for all commercial and competitive activities, recreational use of special areas, organized groups, and academic/educational/scientific activities on public lands for business or financial gain. The Code of Federal Regulations (CFR) is the legal authority that allows BLM to manage the permit program under section 43 CFR Parts 2930, et al. "Commercial use" is defined as the recreational use of the public lands for business or financial gain. When any permittee, employee, or agent of a permittee, operator or participant makes or attempts to make a profit, salary, increase his business or financial standing, or supports in any part, other programs or activities from amounts received from or for services rendered to customers or participants in the permitted activity, as a result of having the SRP, the use will be considered commercial.

Fund raising for any purpose, including charity, is commercial use and requires a permit. If a person obtains any financial gain, including gifts, or bartering for goods or services, the use is commercial and requires a permit.

Length and scope of permits

BLM permits authorize commercial use only on public lands managed by BLM. BLM has no authority to permit or regulate recreation use of non-BLM lands (e.g., private, state, National Forest, etc.). For a hunting outfitter permit, the applicant must be able to obtain, prior to the actual use period, an outfitters license from

the appropriate state agency as required by State Law. If the outfitter does not obtain the proper state license, the BLM permit will not be issued or will be null and void if previously issued.

Permits may be issued for periods of one to ten years, depending on such things as the type of outfitting activity proposed, the area in which it is to occur, and the past record of the potential permittee. The first year of a multiyear permit is an “evaluation period” and successful performance determines if the permit is authorized for additional years. For hunting outfitter permits, the permit authorizes use only in those hunt areas in which the permittee also holds state authorizations. BLM does not issue state wide permits. Permits are issued for each field office that manages a designated area of BLM administered lands. For fishing, river use, and other outfitting services, the permit authorizes use only on the particular river or public land area in which commercial activities are proposed.

Use Fees

There is a minimum nonrefundable yearly fee for commercial permits which is \$105 at this time (3/14). The automatic three year fee adjustment policy was published on October 19, 1989, (54 FR 42998). The minimum yearly fee is adjusted periodically to reflect changes in fair market value. Check with your local BLM Field Office for the current minimum fee.). Overall, the use fee for a commercial permit is 3% of the gross income or the minimum fee, whichever is greater.

The 3% figure may be further reduced for some permits due to discounts for BLM acreage encompassed within the total client permit plan of operation, as submitted by the permit map and operation plan for allocating standard discount rates as stated in the H-2930-1, Recreation Permit Administration Handbook and Manual for the percentage of acres of public land held collectively in the permitted area. Montana BLM has approval (Instruction Memorandum MT 2008-063) to calculate user fees based on acreage for new and renewing permits for public lands used by an individual outfitter. The method for user fee calculation will be determined by the BLM **prior** to issuing the permit and shall remain in effect for the duration of the permit:

$$\frac{\text{Acres of BLM land}}{\text{Total acres in plan of operation}} = \% \text{ BLM fee discount adjustment}$$

The H-2930-1, Recreation Permit Administration Handbook and Manual, is still the guide to applying discounts to the above method of fee calculations. Deductions from the gross receipts for off-site transportation and lodging costs are borne by the outfitter. Table 1 illustrates standard discounts for use of public acreage that will additionally reduce the fees due BLM.

Table 1

Percent of Total Acres on Public Lands or Related Waters	Fee Reduction	Multiplication Factor
Less than 5%	80%	.20
5-60%	40%	.60
61-100%	None	None

Deductions may be allowed for certain costs borne by the permittee, to transport or provide lodging to the client before arrival at the beginning of a trip, and after departure at the end of a trip from a permittee's headquarters or local community. These deductions DO NOT include costs incurred between the permittee's headquarters or local community and the public lands, or for costs incurred during the trip regardless of public or private land status. **The permittee is required to provide a signed Trip Log, signed Operating Plan, lodging and transportation receipts or other information specified by the authorized officer to support requests for deductions to the gross receipts.** Late fee charges will be assessed if fees are paid later than thirty days after the payment date specified. See Post Use Reports fee calculations for more detail.

The minimum yearly fee or the estimated SRP fee, whichever is greater, must be paid in advance of the use season and is nonrefundable. If the estimated SRP fee exceeds \$1,000, a payment schedule may be arranged, provided at least 25% of the estimated SRP fee is paid prior any use of the permit. If a permittee's use results in more fees owed to the BLM, the fees will be assessed during the post-use reporting procedures.

For those outfitters who wish to reserve a campsite on public lands, a yearly assigned site fee of at least \$210 will be required. This must be paid in advance of the use season. See the section titled Outfitter Camps on Public Lands for the requirements concerning camp location on public land.

Insurance

A property damage, personal injury, and comprehensive public liability insurance policy is required on all commercial permits to provide restitution for damage or injury to participants or spectators, to privately owned resources, and to protect the United States from litigation resulting from actions taken or caused by the permittee or participants.

At a minimum, the permittee shall have in force public liability insurance covering: (1) damage to property in the amount of \$30,000.00; and (2) damage to persons (bodily injury or death) in the amount of \$300,000.00 per occurrence. The policy shall have a minimum aggregate limit of \$600,000.00. The coverage shall extend to property damage, bodily injury, or death arising out of the permittee's operations under the permit, including, but not limited to, the occupancy or use of the lands, structures, facilities, or equipment authorized by the permit. The insurance shall name the United States as additional insured and provide for specific coverage for the permittee's contractually assumed obligation to indemnify the United States. The policy shall also contain a specific provision or rider to the effect that the policy shall not be canceled or its

provisions changed or deleted before (30) days written notice by the insurance company to the BLM. The permittee shall indemnify and hold harmless the United States against any liability for personal injury, loss of life, or property damage arising in any way from activities under the permit.

The permittee must submit a valid certificate of insurance covering the authorized activity prior to initiating operations. The authorized officer may require the permittee to furnish a copy of the insurance policy. The name on the insurance policy or certificate of insurance must be the same as the name on the permit. Those permittee's holding insurance policies which only insure the permittee and not the permittee's employees must ensure that their employees also have the required insurance in effect, and that a certificate of insurance is furnished to the authorized officer. For multi-year permits, the insurance need only be valid during periods of actual use.

Bonds

The authorized officer may require the posting of a cash, surety bond, or other guarantee in such amount as the authorized officer determines to be sufficient to defray the cost of restoration, reclamation, or rehabilitation of public lands affected by the permit. Bonds and guarantees will be returned to the permittee upon satisfactory compliance of permit stipulations, including any reclamation or rehabilitation requirements.

Content of Permit Applications

All permit applications must include:

- Completed and signed Special Recreation Permit Application (Form 2930-1).
- Highlighted maps showing all proposed use areas on public land. For hunting outfitters, the map should show routes, parking areas, and staging areas. For fishing or floating outfitters, show rivers, lakes, etc., and launch/take-out points, if applicable. The authorized officer may require detailed land status maps of use areas.
- Photocopies of all state license and permits. If you do not have state authorizations at the time of applying for an SRP, you must submit these as soon as possible. The SRP permit will not be signed without copies of all state license and permits.
- A certificate of insurance indemnifying the US Government as a coinsured.
- Legal description or map showing proposed camp locations on public land.
- A signed Operating Plan.

Please check your application to make sure it is completely and accurately filed. Any omissions or errors will delay processing.

State Authorizations

Hunting outfitters and guides are required to submit all current state hunt area authorizations to the issuing BLM Field Office by August 1 of each year of a multi-year permit. If supplemental state hunt area authorizations are obtained after August 1, a photocopy must be sent immediately to the Field Office issuing the permit.

Terms and Conditions

1. General Terms – In addition to the terms included on SRP Form 2930-1, the following general terms are applicable to and made part of all commercial special recreation permits.

A. The permittee shall comply with all Federal, State and local laws, ordinances, regulations, orders, postings, or written requirements applicable to the area or operations covered by the Special Recreation Permit. The permittee shall ensure that all persons operating under the authorization have obtained all required Federal, State and local licenses or registrations. The permittee shall make every reasonable effort to ensure compliance with these requirements by all agents of the permittee and by all clients, customers, participants, or spectators under the permittee's supervision.

B. A Special Recreation Permit authorizes special uses of public lands and related waters and, should circumstances warrant, the permit may be modified by the BLM at any time, including the amount of use. The authorized officer may suspend a SRP if necessary to protect public resources, health, safety, the environment, or noncompliance with permit stipulations.

C. No value shall be assigned to or claimed for the permit, or for the occupancy or use of Federal lands or related waters granted thereupon. The permit privileges are not to be considered property on which the permittee shall be entitled to earn or receive any return, income, price, or compensation. The use of a permit as collateral is not recognized by the BLM.

D. Unless expressly stated, the SRP does not create an exclusive right of use of an area by the permittee. The permittee shall not interfere with other valid uses of the Federal land by other users. The United States reserves the right to use any part of the area for any purpose.

E. The permittee or permittee's representative may not assign, contract, or sublease any portion of the permit authorization interest therein, directly or indirectly, voluntarily or involuntarily. However, contracting of equipment or services may be approved by the authorized officer in advance, if necessary to supplement a permittee's operations. Such contracting should not constitute more than half of the required equipment or services for any one trip and the permittee must retain operational control of the permitted activity. If equipment or services are contracted, the permittee shall continue to be responsible for compliance with all stipulations and conditions of the permit.

F. All advertising and representations made to the public and the authorized officer must be accurate. Although the address and phone numbers of the BLM may be included in the materials, official agency symbols may not be used. The permittee shall not use advertising that attempts to portray or represent the activities as being conducted by the BLM. The permittee may not portray

or represent the permit fees as special Federal user's tax. The permittee must furnish the authorized officer with any brochure and price list if requested by the authorized officer.

G. The permittee must assume responsibility for inspecting the permitted area for any existing hazardous conditions, e.g. trail and route conditions, land slides, avalanches, rocks, changing water or weather conditions, falling limbs or trees, submerged objects, hazardous wildlife, or other hazards that present risks for which the permittee assumes responsibility.

H. In the event of default on a mortgage or other indebtedness, such as bankruptcy, creditors shall not succeed to the operating rights or privileges of the permittee's SRP.

I. The permittee cannot, unless specifically authorized, erect, construct or place any building, structure, or other fixture on public lands. Upon leaving, the lands must be restored as nearly as possible to pre-existing conditions.

J. The permittee must present or display a copy of the SRP to an authorized officer's representative, or law enforcement personnel upon request. If required, the permittee must display a copy of the permit or other identification tag on the equipment used during the period of authorized use.

K. The authorized officer, or duly authorized representative of the BLM, may examine any of the records or other documents related to the permit, the permittee or permittee's operator, employee, or agent for up to 3 years after expiration of the permit.

Montana, North Dakota and South Dakota BLM Stipulations

In addition to the General Terms and Conditions on the SRP Form 2930-2 (Actual Permit), the Montana/Dakotas BLM has established the following additional stipulations designed to protect the lands or resources involved, reduce user conflicts, or minimize health and safety hazards. These stipulations are a legal part of the permit and must be left attached to the permit. Additional stipulations may be developed by the authorizing Field Office to protect the land resources involved, reduce user conflicts, or minimize health and safety issues. The permittee must have the permit (or legible copy) in possession during use in permitted areas. Please make sure that these are fully understood because failure to comply may result in the loss of permit privileges.

General Stipulations

- A Post Use Report must be returned to the authorized officer by December 31 for every year the permit is in effect. If the Post Use Report is not received by January 31 of the following year, the permit may be suspended. The post use report must include: locations used, participant numbers, revenue collected. See an example at the end of the manual.
- The applicant/permittee is required to contact private landowners whose property is affected by the use associated with this permit.

- No alterations to the intended use area will occur without first contacting the authorized officer for permission to revise the permit.
- The permittee must notify the authorized officer immediately of any supplemental area authorizations obtained from the State.
- This permit shall not be construed in any way so as to prevent public use or access on any public land except as expressly allowed under this permit.
- Recreation fees due to the Government must be paid in advance of any authorized use to ensure that the Government receives payment. If fees are calculated to be in excess of \$1000, then a payment schedule can be set up with at least 25% paid in advance. This permit will only remain valid if annual fees have been paid and calculated use fees. For multi-year permits, over-payment of fees should be applied to the following year's use.
- The applicant/permittee is required to provide the authorized officer with a copy of a valid insurance policy or proof thereof for as long as the permit remains in effect.
- All motor vehicles will remain on existing roads and trails or in accordance with existing off-road vehicle designations.
- If a permittee's performance is found to be unacceptable, the authorized officer can modify or revoke this permit at any time.
- Only signs authorized by the BLM in writing will be permitted on public lands.
- There will be no harassment of livestock, wildlife, wild horses, or destruction of private or public improvements such as fences and gates. Gates will be left open or closed, as they were found.

Overnight Use

- The applicant/permittee will not establish a campsite for overnight use on public lands without first notifying and receiving approval from the authorized officer.
- No permanent structures or improvements will be allowed to remain after the permitted use. This includes such things as corrals, picnic tables, hanging poles, etc.
- All camps will be located at least 200 feet from live water (*Leave No Trace* principles). Camps will be out of sight of trails, roads and other campers, where possible.
- Camps and use areas will be maintained in a neat and clean condition with no litter.
- All noncombustible refuse and all unburned combustible refuse must be carried out of the area and disposed of in a county approved disposal site. Burying garbage is prohibited.

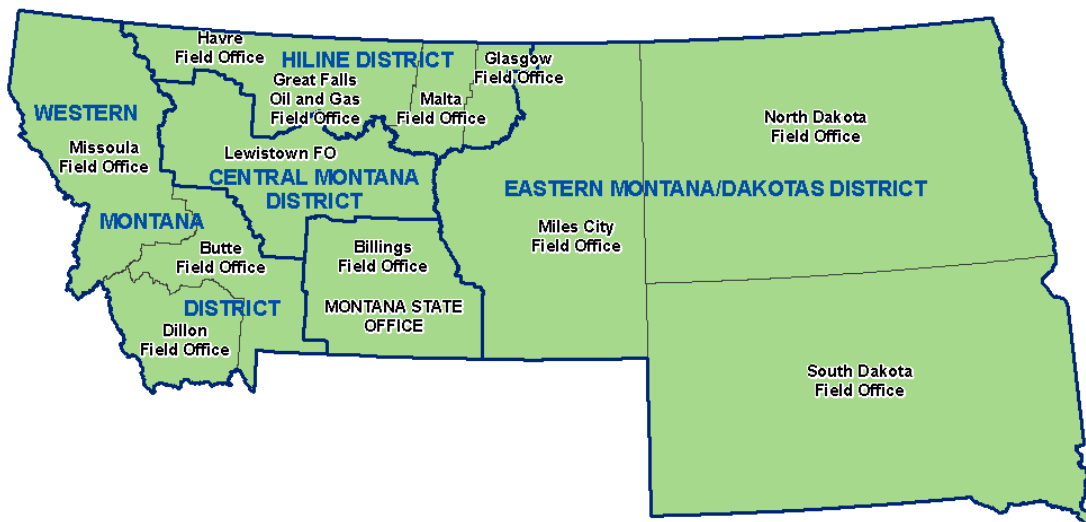
- The use of small portable toilets is required for all outfitter camps that are serviced by motor vehicle. When necessary, sanitation facilities will consist of a slit trench or pit toilet 8 to 10 inches in diameter and 6 to 18 inches deep. Facilities will be placed in porous soil in high ground at least 200 feet (*Leave No Trace* principles) from all water sources. After use, fill the hole with loose soil and tamp in the top soil or sod on top. Nothing other than human waste may be deposited in a pit toilet.
- Cutting or removing any live plant material is prohibited.
- It is recommended that the use of campfires be kept to a minimum. Stoves are often the best option. Campfires should be small, never left unattended and kept under control. Scatter fire rings, firewood, and otherwise attempt to restore the camp location to its apparent natural condition. The permittee is responsible for knowing all and if any fire restrictions apply to the area under permit and time of activity. Outfitter camps serviced by vehicle are required to haul out ash and charcoal.

Livestock Use

- When feed for livestock is provided by the permittee, it must be certified weed-seed free by the County Weed and Pest Control. It is recommended that weed-free oats or pelleted feeds be used rather than hay. Forage products subject to this weed-free rule includes oats, hay, cubes or other pelleted feeds, straw and mulch.
- When the permittee is authorized to graze riding or pack stock on public lands, fees for that use will be based on rates prescribed under the grazing regulations, Code of Federal Regulations 4100.
- All animals will be under control enroute and in camp to protect wildlife, other livestock, and range forage.
- Do not tie, corral, or picket animals within 200 feet of any lake, stream, spring, main trail, or developed campground. If it is necessary to keep stock tied for any length of time, select a site where damage to vegetation is minimized.
- Lost or dead animals will be reported within 48 hours of end of trip. An appropriate response will be determined by the Authorized Officer.

Where to Apply

Applications should be filed with the BLM Field Office administering the public lands where most of the proposed use would occur. However, applications may also be filed at the BLM Field Office nearest the outfitter's home address or headquarters. For BLM Field Office locations, please refer to the directory located in this booklet. General information may be obtained from the BLM Montana State Office listed in the directory. The SRP application may be found at: <http://www.mt.blm.gov/rec/index.html>



Post Use Reports and Fee Calculations

General

Post Use Reports are used to determine if further fees are due BLM and to document the amount of visitor use on public land. Post Use Reports must be submitted to the office which issues the permit by December 31 for every year the permit is in effect. Make sure that you sign and date the form.

Instructions for Completing the Post Use Report

The following is an example of a Post Use Report. Field Offices are free to use their own template to calculate use fees based on BLM standard policy.

Item 1. Calculation of Fee Adjustment%

This is the total of all receipts from your permitted activity. The 3% figure may be further reduced for some permits due to discounts for limited acreage of public land, or for the percentage of acres of public land held collectively in the permitted area. Montana BLM has approval (Instruction Memorandum MT 2008-063) to

calculate user fees for a permit's lifetime. The user fee calculations method will be determined by the issuing BLM office **prior** to issuing the permit and shall remain in effect for the duration of the permit.

Item 2. Deductions:

Note: The permittee is required to provide a signed Trip Log, signed Operating Plan, lodging receipts or other information specified by the authorized officer to support requests, deductions from the gross receipts or discount of the SRP fee for the public lands acreage total.

Transportation costs – enter either the actual amount paid to others or cents per mile per vehicle (travel rates are those currently determined by the IRS for tax purposes) and cents per mile per aircraft, to provide transportation for clients to the local community or permittee's headquarters. The intent is to allow adjustments for costs paid or borne by commercial permittee's in bringing their clients to local communities or permittee's headquarters prior to the trip, or returning them from such points after the trip.

The intent is NOT to allow deductions for transportation costs between the local community or permittee's headquarters and the public lands.

The transportation cost adjustment is to be used for pre and post-trip transportation only. Adjustments for the percent of public lands used does not apply to pre and post-trip transportation, as this would create a double credit allowance. Allowable transportation adjustments apply to both single day and multi-day trips.

For further clarification for calculating public lands use fee adjustment a trip is defined as: The time the hunter, client or participant spent with the outfitter that starts either after the first night's lodging or when the hunter begins participating in the advertised use. The trip is typically advertised by the outfitter as a five day hunt or a three day river trip. Each day of outfitted service is not considered a trip. A trip is usually the accumulation of several consecutive days. A trip ends when the client returns to the outfitters headquarters or lodge for the last night's lodging. Percent of acreage of public land collectively held within a designated hunting area including surrounding private lands is used for fee adjustment, use the same deduction scale as your plan of operation as submitted when you received your permit. Changes to the operating plan must be sent to the BLM before you start your client trip.

Lodging costs- Enter the actual amount paid for lodging costs paid for or borne by commercial permittees which are incurred on non-public lands before or after the permitted activity.

Costs paid for or borne by commercial permittees for lodging on non-public land during the trip may not be deducted.

Items 3 Self explanatory.

Item 4. Deduct Pre-Season Payment from Annual Fees = amount due BLM.

EXAMPLE OF POST-USE FEE CALCULATION

POST-USE FEE CALCULATION

NAME: _____

1. Calculate Fee Adjustment%

NON BLM LAND USE ADJUSTMENT		
% OF TOTAL ACREAGE ON BLM LANDS AND RELATED WATERS (determined from Operation Plan/Map, not per client)	FEE REDUCTION	FEE ADJUSTMENT %
5% or less	80%	.20
6-60%	40%	.60
61-100%	None	None

2. Use Fees Calculation (Do Not Send A Check For Payment, BLM will send a billing after reviewing the use fee calculation)

$$\begin{array}{ccccccc}
 \underline{\hspace{2cm}} & - & \underline{\hspace{2cm}} & = & \underline{\hspace{2cm}} & \times & \underline{\hspace{2cm}} & = & \underline{\hspace{2cm}} & \times & 3\% (.03) & = & \underline{\hspace{2cm}} \\
 \text{Gross Receipts} & & \text{Allowable} & & \text{Fee Adjustment \%} & & & & \text{Adjusted Gross Revenue (or \$105 minimal} & & & & \\
 & & \text{Deductions} & & \text{(From Step 1 above)} & & & & \text{annual fee gross whichever is greater)} & & & & \\
 & & \text{(transportation/lodging)} & & & & & & & & & &
 \end{array}$$

3. Add \$210.00 for each reserved camp:

$$\begin{array}{ccccc}
 \underline{\hspace{2cm}} & + & \underline{\hspace{2cm}} & = & \underline{\hspace{2cm}} \\
 \text{Use Fee} & & \text{Reserved Camp Fee} & & \text{Total Annual Fees}
 \end{array}$$

4. Deduct Pre-Season Payment:

Competitive use fees

5. Competitive Event Permit:

Number of Participants:						How many in each of the groups below paid to participate in the activity?					
Competitors		Spectators		Staff		Competitors		Spectators		Staff	

6. Total Number of Paying Participants _____ X \$5.00 = _____

Total Fees

7. Annual Fee Calculations:

_____ - _____ = _____

_____ - _____ = _____
Total Annual Fees Pre-Season Payment Estimated Post-Use Payment Due BLM

Annual Evaluation

The BLM will conduct an annual evaluation for all outfitters holding BLM Special Recreation Permits. The evaluation will assess adequacy of permittee performance including payment of use fees, liability insurance policy, performance bonds, operating plans, permit violations, public complaints and other information as appropriate. Three different performance levels are recognized: acceptable, probationary and unacceptable.

Outfitters Camp on Public Lands

Need For Authorization

All outfitter camps on public land must be authorized in advance by the office issuing the permit. Authorization is needed any time a permittee plans to camp on public land, whether it be base camps or “progressive camps.” Authorization for a camp is given only for that season of use when it would be used for the permitted activity. Check with the issuing office to see if outfitter camps may be authorized in the area in which you are interested.

An Operating Plan will be required for overnight outfitter camps. The plan needs to specify the extent of facilities that will be provided and measures that will be implemented to protect resources and reduce safety hazards.

Site Reservation Fee

A yearly site reservation fee (currently \$200) will be assessed when a specific area is reserved for a specified time for commercial activities. This fee must be paid in advance of the intended use. Where no specified camps are used (e.g., “progressive camps”) and there are no reservations of the site specifically for the permittee, no site reservation fee is necessary. The intent of site reservations is to ensure legitimate camping use by outfitters. The assigned site only restricts the use of the site by other commercial outfitters. The site remains open and available to the general public.

Non-Use of Camps

The permittee with a reserved campsite may take one year of non-use under a multi-year permit without paying for the camp, if the authorized officer concludes the non-use is beyond the permittee’s control. Continuous non-use of a reserved campsite may mean loss of this authorization for the duration of the permit.

If the authorized permittee takes a non-use year, the camp may be authorized to another outfitter for that particular year; the new outfitter will be required to pay the site reservation fee.

Cost Recovery

If more than 50 hours of BLM staff time is required for processing a permit, cost recovery will be charged in addition to the commercial use fee. Applicants should meet with the BLM to discuss cost recovery fees if more than 50 hours, of BLM staff time, are anticipated. Cost recovery most frequently applies to large commercial events and major competitive events (examples, Burning Man and Vegas to Reno Off Road Race). Cost recovery seldom applies for guide and outfitter activities.

Recommended Wildland Ethical Behavior for Recreational Use of Public Lands

LEAVE NO TRACE

1. Plan Ahead and Prepare

Know the area and what to expect, travel in small groups, select appropriate equipment, and repack food to reduce litter at the source.

2. Travel and Camp on Durable Surfaces

Concentrate use in popular areas, spread use in remote areas, and avoid places where impact is just beginning.

3. Dispose of Waste Properly

Dispose of human waste responsibly, minimize soap and food scraps in waste water, avoid contaminating water sources when washing, and dispose of fishing and hunting waste appropriately.

4. Leave What You Find

Minimize site alterations, avoid damaging trees and plants, leave natural objects and cultural artifacts, avoid disturbing wildlife, and reduce your impact on other visitors.

5. Minimize Campfire Impacts

Be aware of regulations and weather conditions. Stoves are often the best option. If you must build a fire, use existing fire rings. Collect only dead and downed wood or bring your own.

6. Respect Wildlife

Observe wildlife from a distance, never feed animals, store rations and trash securely, control pets, and avoid wildlife during sensitive times.

7. Be Considerate of Other Visitors

Respect other visitors, be courteous, yield to others, and respect private property.

TREAD LIGHTLY

1. Travel Only Where Permitted

Know what areas/roads/trails are open to vehicles.

2. Respect the Rights of Others

Be considerate of others on the roads/trails that you travel. Vehicles yield the right of way to bicycles, hikers, and horses.

3. Educate Yourself

Obtain information on your destination before you go. If you have questions contact the managing agency of the area(s) you are visiting.

4. Avoid Streams, Meadows, Wildlife Areas, etc

Be aware of wildlife habitat. Crashing through underbrush or across open meadows upsets the balance of nature, destroys nesting sites, and disturbs wildlife.

5. Drive and Travel Responsibly

Use common sense. Avoid muddy roads and trails and stay out of meadows and wetlands.

These principles are intended to support and complement BLM regulations. Additional information on the Leave No Trace and Tread Lightly programs are available at any BLM Office.

Please incorporate these principles of Tread Lightly and Leave No Trace into your recreation uses.

BLM Office Directory

Montana ~ North Dakota ~ South Dakota

BILLINGS FIELD OFFICE & MONTANA STATE OFFICE

5001 Southgate Drive
Billings, MT 59101-4669
Telephone: (406) 896-5000

BUTTE FIELD OFFICE

106 North Parkmont
Butte, MT 59701-3388
Telephone: (406) 533-7600

DILLON FIELD OFFICE

1005 Selway Drive
Dillon, MT 59725-9431
Telephone: (406) 683-2337

ENNIS FIELD STATION

P.O. Box 765
Ennis, MT 59729
Telephone: (406) 682-4082

MISSOULA FIELD OFFICE

3255 Fort Missoula Road
Missoula, MT 59804-7293
Telephone: (406) 329-3914

LEWISTOWN FIELD OFFICE

920 Northeast Main
Lewistown, MT 59457
Telephone: (406) 538-1900

HAVRE FIELD OFFICE

3990 Highway 2 West
Havre, MT 59501
Telephone: (406) 262-2820

GREAT FALLS OIL and GAS FIELD OFFICE

101 15th Street North
Great Falls, MT 59403
Telephone: (406) 791-770

MALTA FIELD OFFICE

501 South Second Street, East
Box B
Malta, MT 59538-0047
Telephone: (406) 654-5100

GLASGOW FIELD OFFICE

5 Lasar Drive
Glasgow, MT 59230
Telephone: (406) 228-3750

MILES CITY FIELD OFFICE

111 Garryowen Road
Miles City, MT 59301
Telephone: (406) 233-2800

NORTH DAKOTA FIELD OFFICE

99 23rd Avenue West, Suite A
Dickinson, ND 58601-2619
Telephone: (701) 227-7700

SOUTH DAKOTA FIELD OFFICE

310 Roundup Street
Belle Fourche, SD 57717-1698
Telephone: (605) 892-7000

Web site addresses:

<http://www.mt.blm.gov/rec/>

www.recreation.gov